



## Saturday (One day)

### 21. Leading and Managing Small Departments

Instructor: Kenn Fontenot

This course is designed to cover the skills needed to meet the standard of NFPA 1021 Fire Officer Professional Qualifications. Topics to include:

- Leadership – to include characteristics of great leaders, leadership styles, which style is best, and the types of firefighter personalities.
- Management – demonstrating the difference from leadership, program management, and the who, what, when and how to manage.
- The definition and types of discipline.
- Program management and how to establish priorities and group nominal techniques.
- Tools of delegation and who and why to delegate.
- Mentoring
- Oral and written communication skills.

#### About the Instructor:

Kenn Fontenot is a charter member and the first Fire Chief of the LeBlanc Volunteer Fire Department. Fontenot is a former principal member of the NFPA 1010 committee, NFPA 1700, and a former alternate member on the NFPA 1021 committee. He served for 12 years as the Regional Fire Training Coordinator at the Louisiana State University Fire and Emergency Training Institute and is currently instructing for the Louisiana Fire and Emergency Training Academy which is the state fire training agency. He is a past-President and life member of the Louisiana Fireman's Association. He also holds an Associate's Degree in Fire Science.